



Hiring Summer of 2019 Season Museum Guides

Overview

Cosmos Education Company Limited by Guarantee, a wholly owned CIT subsidiary company, is seeking summer season Museum Guides “Explainers” to join their team.

The successful candidates will support the Education programme at the award-winning science & discovery centre at [Blackrock Castle Observatory](http://www.bco.ie) (BCO)

Science Facilitator “Explainer” Description of Duties

Key Responsibilities

The Explainer will:

- Greet and orient individual visitors and groups. Serve as a scientific guide or facilitator, initiating contact with visitors to enrich the science centre experience.
- Perform scientific demonstrations and engage visitors in the process. Conduct informal conversations with visitors, share information at exhibits, and other activities as required.
- Run live star shows in our planetarium.
- Deliver guided tours of the Castle.
- Run science workshops (e.g. birthday party Science Scoop workshops, Junior Space Camp, Space Camp – see www.bco.ie for more details)
- Staff the Reception Desk to cover the lunch break of the reception staff.
- Set up and monitor the science centre daily operations.
- Monitor centre exhibits to be sure that they are in good working order. Troubleshoot and report malfunctioning exhibits and perform minimal exhibit maintenance as instructed.
- Perform other duties as assigned.

Essential Requirements

- Excellent communication skills and ability to interact with people.
- Ability to work with children and run science workshops.
- Flexibility with hours; shifts will be scheduled due to demand.
- Strong organisational and time/self-management skills.
- A self-starter who is motivated and innovative, able to work on own initiative.

www.bco.ie

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- Previous customer service or teaching experience.
- Fluent English (spoken and written) is essential.
- Garda Vetting will be required for the successful applicant.

Desirable Requirements

- A full clean drivers' licence and ability to occasionally drive for work would be an advantage.
- Good working knowledge of computer applications/strong IT skills.
- A background and interest in science/astronomy and the ability to relay scientific information to a variety of audiences.

Hours of Work: Hours are generally confined to school holidays and weekends. Some hours might be scheduled midweek, depending on the company's needs.

Rate of Pay: €10 per hour payable on completion of approved timesheets

Notes

The list of duties detailed above is not intended to be exclusive or restrictive and may be adjusted dependent on the project and/or outreach programme

The Explainer roles start in June 2019 under a fixed term 3-month contract; the roles are subject to review for contract extensions.

Explainers report to the Centre Manager.

CIT Blackrock Castle Observatory is an equal opportunities employer.

How to Apply

Please send a cover letter and a CV with the subject line
Summer 2019 Explainer Application to clair.mcsweeney@bco.ie

Closing date for applications is Friday April 19, 2019

